



## REQUEST FOR PROPOSAL NOTICE

The City of Manor, Travis County, Texas is accepting sealed proposals for **RFP Number 2024-07, "REQUEST FOR PROPOSALS FOR SOLID WASTE & RECYCLING SERVICES"**.

Inquiries and the proposal documents may be obtained by email request to Scott Jones [sjones@manortx.gov](mailto:sjones@manortx.gov) or at the City website link below.

Sealed proposals and an electronic copy should be mailed and addressed to Lluvia Almaraz, City Secretary, City of Manor, 105 E. Eggleston Street, Manor Texas 78653, and shall be labeled **"REQUEST FOR PROPOSALS SOLID WASTE & RECYCLING SERVICES" RFP # 2024-07**.

Proposals shall be submitted no later than **2:00 PM CST on May 30, 2024**. There will be **NO formal opening of proposals upon submission**.

A **MANDATORY** pre-proposal conference will be held on **May 3, 2024, at 11:00 AM CST** at the City of Manor City Hall located at 105 E. Eggleston Street, Manor Texas.

Cashier's Check, Certified Check, or Proposal Bond in the sum of Fifty Thousand Dollars (\$50,000.00) made payable to the City of Manor must accompany the proposal. The City reserves the right to reject any or all proposals or to accept any proposal deemed advantageous to it and waive informalities in the proposal process. All proposals received after the closing time designated will be returned unopened.

During the period between the Request for Proposals, submission date, and the contract award, respondents including their agents and/or representatives/owners, shall not directly or indirectly promote their proposal or proposal to any member of the Manor City Council or City staff except in the course of City-sponsored inquiries, briefings, interviews, and/or presentations requests. Violation of this provision may result in the rejection of the respondent's Proposal Submittal.

The City of Manor reserves the right to accept or to reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proposer's ability to provide the services required, to accept what in its judgment is the most advantageous proposal, and to negotiate a contract for services to its benefit with its preferred provider.

**RFP Link:** [https://www.cityofmanor.org/page/fin\\_bids\\_rfq](https://www.cityofmanor.org/page/fin_bids_rfq)

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